

## Minutes of IQAC Meeting

**Date of Meeting:** 18<sup>th</sup> January 2020

**Venue:** Room No 2.1, Aditya Educational Campus

**Time:** 10.30 to 12.00 noon

**Agenda of the Meeting:**

1. Welcome address
2. General Discussion regarding DVV clarification in Criteria 1,2 and 3
3. Review of Teaching Learning process
4. Identification of FDP for capacity building for faculty members
5. Vote of thanks

**Members: Present & Absent** – List (Attached).

The following Items were discussed in the meeting:

### ITEM 1

Dr. Sunita Srivastava, Director AIMSRS welcomed all the external & internal members of IQAC for the meeting. She updated all members regarding the status of DVV clarification in criteria 1,2 and 3.

### ITEM 2

Discussion was undertaken on respect to Criteria 1,2 and 3 like faculty members use various Microsoft tools for effective teaching learning, such as vivas, mentoring, or conduct of guest lecture/ interaction with corporates. Urkund Plagiarism Software for plagiarism check also enhance student centric methods. Discussion was undertaken with respect to the DVV suggestion to maintain an excel document where experiential learning happens. It was therefore concluded that each faculty should maintain a record of field work/project/internship as a part of experiential learning.

### ITEM 3

Discussion was undertaken with respect to use of various Microsoft tools for effective teaching learning. The advantages and methods of taking online viva and mentoring were discussed and analysed. It was suggested by Dr. Dwivedi that students need to receive inputs through conduct of guest lecture/ interaction with corporates using webinars. Urkund anti-plagiarism software was discussed as a useful tool for training students to be original.



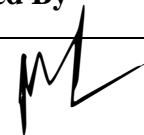

  
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Tel. No. : 022-28656964.

**ITEM 4**

Discussion was undertaken on various techniques of Experiential Learning like field visit, simulation training, study tours, summer projects, analysis of financial statements etc. to be incorporated to a great extent for enhancing student’s holistic exposure. FDPs were suggested in these areas.

**ITEM 5**

The meeting was finally declared closed by the Director Dr. Sunita Srivastava after proposing a Vote of Thanks to each & every IQAC member.

| Prepared By  | Approved By  |
|--|--|
| <br><b>Dr. Manoj Bhatia</b><br>IQAC<br>Coordinator | <br><b>Dr. Sunita Srivastava</b><br>IQAC<br>Chairperson |



  
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### Members Present

| S. No. | Name of IQAC Members         | Role in IQAC                            |
|--------|------------------------------|---|
| 1      | Shri. Ashish Mishra, Trustee | Management Representative               |
| 2      | Dr. Sunita Srivastava        | Chairperson <i>S. Srivastava</i>        |
| 3      | Dr. Chandra Mauli Dwivedi    | Industry Nominee <i>C. Dwivedi</i>      |
| 4      | Shri. Dhananjay Sankhe       | Industry Nominee <i>D. Sankhe</i>       |
| 5      | Dr. S Venkatkrishnan         | Faculty Member <i>S. Venkatkrishnan</i> |
| 6      | Dr. Vinima Gambhir           | Faculty Member <i>V. Gambhir</i>        |
| 7      | Prof. Manmeet Barve          | Faculty Member <i>M. Barve</i>          |
| 8      | Prof. Parag Nivasarker       | Faculty Member <i>P. Nivasarker</i>     |
| 9      | Prof. Vrittee Parikh         | Faculty Member <i>V. Parikh</i>         |
| 10     | Prof. Shital Shukla          | Faculty Member <i>S. Shukla</i>         |
| 11     | Dr. Krati Sharma             | Faculty Member <i>K. Sharma</i>         |
| 12     | Shri Dinesh M Karia          | Faculty Member <i>D. Karia</i>          |
| 13     | Dr. Manoj Kumar Bhatia       | Coordinator <i>M. Bhatia</i>            |
| 14     | Ms. Seema Kedia              | Administrative Officer <i>S. Kedia</i>  |

### Leave of Absence

| S. No. | Name of IQAC Members      | Role in IQAC   |
|--------|---------------------------|----------------|
| 1      | Shri. Yatin Shah          | Stakeholder    |
| 2      | Shri. Regan Muchhala      | Stakeholder    |
| 3      | Shri. Alpesh Jethwa       | Stakeholder    |
| 4      | Mr. Aaryendra Rajpurohit  | Alumni Nominee |
| 5      | Mr. Sagar Vasant Kumbhare | Alumni Nominee |



  
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