 ADITYA <small>INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH</small> <small>AIMSR</small> <small>CREATING EMPLOYABLE PROFESSIONALS</small>	<h2>MINUTES OF MEETING</h2>	Department: MGM
		Format No: AGI/AIMSR/MGM/MI/13
		Version:00
		Date:01.06.2022
R.M. Bhattad Road, Ram Nagar, Borivali (West), Mumbai – 400 092		

Reference Number: AGI/AIMSR/IQAC/2022/03

MINUTES OF THE MEETING OF IQAC

Date of Meeting: 16/07/2022

Venue: Board Room, Aditya Educational Campus

Time: 12:00 noon onwards

Agenda of the Meeting:

1. Welcome address by Chairperson.
2. To update the IQAC members with status of AQAR 2020-21.
3. To confirm and approve the Minutes of the last IQAC Meeting held on 12th March 2022.
4. New initiatives undertaken during A.Y. 2021-22 to be highlighted by each Criteria Head.
5. To discuss the timeline for AQAR submission for the A.Y. 2021-22.
6. Any subject with permission of Chairperson.

Members Present – Attendance Attached

The following was discussed in the meeting and the same were approved by the Committee

ITEM I.

Dr. Sunita Srivastava, Director AIMSRS welcomed all IQAC members. She presented a brief account of all AIMSRS activities and achievements for the period of April to June 2022. The presentation included:

- a. Events- Marketing Conclave, Cyber Jagrookta Diwas, Shiv Swaraj Diwas, International Day of Yoga & Aditya Youth Conclave.
- b. Institutional Social Responsibility Activities- International Day of Families, Annul Endangered Species Day, No Tobacco Day, World Environment Day, World Day against Child Labour, World Music Day, International Day against Drug Abuse & Elicit Trafficking, World Population Day.
- c. Guest Sessions- Cyber Crime & Safety, Preparedness for the Corporate World by Alumnus.
- d. Academic Collaboration with Leaders Institute, Brisbane.
- e. E-Cell Initiatives- MoU with Servify & Finance Lab Projects.
- f. Summer Internship and Executive Placements.

Dr. Srivastava also presented the next quarter plan for Faculty Development Programme, International Research Conference & Management Development Programme.

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ITEM 2.

Dr. Sunita Srivastava shared the achievement by team AIMSRS, the acceptance of AQAR 2020-21 by NAAC. The members applauded this achievement. Specific credit was given to the Team for no clarification asked from NAAC on any aspects of the AQAR.

ITEM 3.

The IQAC members approved the minutes of the last IQAC meeting held on 12th March 2022.

ITEM 4

The Seven Criteria Heads updated the Committee with new initiatives undertaken during A.Y. 2021-22. Dr. Krati Sharma, Head - Criteria 1, mentioned that AQAR 2021-22 would include the following initiatives: a. Continuous Internal Evaluation parameters in each subject, b. CO-PO Mapping process and, c. Feedback forms from all stakeholders. Dr Dwivedi Sir appreciated the introduction of feedback f taken from Parents, Employers, Teachers & Students.


Dr. Vinima Gambhir, Head- Criteria 2 mentioned the following initiatives: a. Installation of interactive smart Board b. introduction of scholarships and c. Introduction of ISO 21001:2018 to upgrade the teaching, learning & administrative processes. Dr. Dwivedi Sir suggested to recruit only Faculty with Ph.D. so that 90% of the faculty on campus should have a Ph.D. degree. He also suggested that a Townhall or Open House meeting should be held with the students on the basis of their feedback.

Prof. Sujata Salvi, Head- Criteria 3 informed about the following initiatives: a. LIC visit by University of Mumbai for the Ph.D. centre took place in May 2022 for which the resolution is awaited. b. An MoU with Servify has been initiated. c. ISR extension activities have been planned in the areas of Healthcare, Education & Environment Dr Dwivedi Sir suggested that every faculty should contribute at least one research paper/project funded by an external agency like UGC, ICSSR & CSIR etc during the academic yearHe also suggested that Faculty should attempt to obtain a patent for their research work.

CA Vinay Tiwari, Head- Criteria 4 shared the following initiatives: a. Addition of 4 smartboards in May 2022 & upgradation of the existing smartboard. b. Introduction of CapitalLine as a software in library in the field of finance. c. He informed about plans for yoga training and sports for students. Dr Dwivedi Sir appreciated the value addition to the infrastructure for the development of students.

Prof. Dinesh Mehra, Head - Criteria 5 was asked to prepare a detailed report on value addition for next AQAR since he had taken over the responsibility very recently.

Dr. Vrittee Parikh, Head-Criteria 6 shared the following initiatives: a. Introduction of ISO 21001:2018 b. 360-degree peer review mechanism as a part of Performance Management System (PMS). Dr. Dwivedi Sir stated that this process should be used with caution since it is not very simple. He however, appreciated this initiative.

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Prof. Anand Desai, Head - Criteria shared the following initiatives: a. Focus on social sensitisation by the Institute b. Management of e-Waste c. Implementation of ban on plastics d. Implementation of rainwater harvesting e. Implementation of Green practices. Dr. Dwivedi Sir suggested that the Institute should undertake consistent efforts for tree plantation. Prof. D.P. Mehta Sir shared that there is the possibility to get plants from the forest department and also suggested to tie up with Rotary Club (Borivali) for collaboration for social extension activities.

In the concluding remarks, Dr Dwivedi Sir suggested that efforts should be made to get financial contribution from Alumni. He also suggested sponsorship of fees for any needy students or donation of books to be encouraged from the Alumni. This should be displayed on the website/Alumni portal. Mr Yatin Shah reinforced Dr. Dwivedi Sir's idea of adoption of village. Mr Alpesh Jethwa suggested students visit to NSE, BSE & visit to Ashram Shala for social extension activities. Mr Aaryendra Rajpurohit suggested microcontent creation on TCS iON's LX platform, the content should be shared in a brief 5-7 minutes version. Such content would enable students to remember the important concepts & trends.

ITEM 5:

Each Criteria Head will submit the progress on AQAR 2021-22 at the earliest.

ITEM 6:

Dr Vinima Gambhir proposed the vote of thanks to all the member present for their suggestions and contributions toward quality initiatives of AIMSR.

Prepared By:

Dr. Vinima Gambhir
IQAC Coordinator

Approved by:

Dr. Sunita Srivastava
IQAC Chairperson

AIMSR

IQAC Meeting

Date: 16th July 2022

Timing: 12:00 pm to 1.30pm

List of IQAC Members

Sr. No	Name	Role in the Committee	Signature
1	Shri Ashish Mishra	Trustee & Management Representative	
2	Dr. Sunita Srivastava	Chairperson	
3	Dr. Vinima Gambhir	Coordinator	
4	Ms. Seema Kedia	Administrative Officer	AB
5	Dr. Krati Sharma	Faculty Member	
6	Dr. Vrittee Parikh	Faculty Member	
7	Prof. Parag Nivsarker	Faculty Member	
8	Dr. Ruchi Anand	Faculty Member	
9	Prof. Anand Desai	Faculty Member	
10	CA Vinay Tiwari	Faculty Member	
11	Prof. Sujata Salvi	Faculty Member	
12	Dr. Chandramauli Dwivedi	Nominee, Local Society	
13	Shri. Dhananjay Sankhe	Entrepreneur	AB
14.	Shri. Alpesh Jethwa	Stakeholder	
15	Shri. Regan Muchhala	Stakeholder	AB
16	Shri. Yatin Shah	Stakeholder	
17	Mr. Aaryendr Rajpurohit	Nominee Alumni	
18	Mr. Sagar Vasant Kumbhare	Nominee Alumni	AB
19	Prof. D P Mehta	Senate Member (MU)	
20	Dr. Yogesh Ingle	Special Invitee	
21	Prof. Dinesh Mehra	Special Invitee	
22	Dr. Neeta Bhatt	Special Invitee	

Dr. Vinima Gambhir
IQAC Co-Ordinator

Dr. Sunita Srivastava
Director, Chairperson